

Roland Brown Legal Services

Service of Process • Court Filings and Research

Request for Service

Name: _____ Phone # _____ Date: _____
Company: _____ Fax # _____
Address _____
Email: _____

Services Requested: Court filing Research and Document Retrieval Skip Trace
 Service of Process Subpoena Issuance

Court Name and Case # _____
Case Title or Name for Skip Trace _____
Party(s) to be served _____
Address _____
Document(s) _____

Level of Service: Special (same day*) Rush (next day) Routine (1 week)

Manner of Service - Check any that apply and/or provide instructions below:

- Personal** - By delivering copy directly to the named party in the action exclusively.
- Substitute** - By delivering copy to the residence and usual place of abode of the named party. Leaving copy with any current co-resident therein of suitable age per rule of court of jurisdiction.
- Corporate** - By delivering copy to the Registered Agent, Officer or authorized employee.
- Notarized Affidavit of Service** (\$10.00 Additional Charge Applies)

Shipping Method to RBLS: Overnight Courier USPS Fax Email Other

Total Payment: \$ _____ Prepay Credit/Debit Prepay Check/Money Order Invoice*

*Pre-Approval Needed.

Special Instructions: _____

221 State Ave. #C-235/PO Box 866 Marysville, WA 98270 Ph-425-367-9444 Fx-360-653-8645